



UPLAND CITY COUNCIL

AGENDA

May 28, 2019

City Council Chamber

**DEBBIE STONE, MAYOR
JANICE ELLIOTT, MAYOR PRO TEM
RICKY FELIX, COUNCILMEMBER
RUDY ZUNIGA, COUNCILMEMBER
BILL VELTO, COUNCILMEMBER**

**ROSEMARY HOERNING, ACTING CITY MANAGER
JAMES L. MARKMAN, CITY ATTORNEY**

DISRUPTION OF MEETINGS

Individuals who demonstrate disruptive conduct during City Council meetings that prevent the City Council from conducting its meeting in an orderly manner are guilty of a misdemeanor as stated in PC403, disrupting a public meeting, and are subject to removal from the chamber or arrest.

- 1. CALL TO ORDER AND ROLL CALL**
- 2. ADDITIONS-DELETIONS TO AGENDA**
- 3. ORAL COMMUNICATIONS**

This is a time for any citizen to comment on item listed on the closed session agenda only. Anyone wishing to address the legislative body is requested to submit a speaker card to the City Clerk at or prior to speaking. The speakers are requested to keep their comments to no more than three (3) minutes. The use of visual aids will be included in the time limit.

- 4. CLOSED SESSION None**

7:00 PM

5. INVOCATION

Jim Thomas, Church of Jesus Christ of Latter-Day Saints

6. PLEDGE OF ALLEGIANCE

7. PRESENTATIONS

8. CITY ATTORNEY

9. ORAL COMMUNICATIONS

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10. COUNCIL COMMUNICATIONS

11. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered to be routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the legislative body request specific items be removed from the Consent Calendar for separate action.

A. APPROVAL OF MINUTES

Approve the Regular Meeting Minutes of May 13, 2019. (Staff Person: Keri Johnson)

B. 2nd READING OF ORDINANCE 1933 REGARDING "SMALL WIRELESS FACILITIES", AMENDING SECTION 5.36.190 OF THE UPLAND MUNICIPAL CODE REGARDING THE SAME

Hold second reading by number and title only, waive further reading, and adopt Ordinance No. 1933 regarding small wireless facilities, amending Section 5.36.190 of the Upland Municipal Code regarding the same. (Staff Person: Robert Dalquest)

C. CONTINUED ITEM - APPROVAL OF AN AGREEMENT WITH ACCOUNTEMPs FOR TEMPORARY ACCOUNTING SERVICES AND UPDATE FINANCE DEPARTMENT STAFFING

Authorize the Acting City Manager to execute an amendment to the current agreement with Accountemps (A Robert Half Company) providing temporary accounting assistance and extend the agreement through June 30, 2020; and it is further recommended the City Council amend the personnel budget to eliminate one accounting clerk position and add a senior accounting technician position for the finance department. (Staff Person: Londa Bock-Helms)

D. DISPOSAL OF SURPLUS EQUIPMENT

Declare the items included on the attached list as surplus, and authorize the Acting City Manager to initiate disposal of the surplus equipment. (Staff Person: Rosemary Hoerning)

12. PUBLIC HEARINGS

A. CONSIDERATION OF A RESOLUTION OF THE CITY COUNCIL AMENDING THE MASTER FEE SCHEDULE TO ESTABLISH FEES FOR SMALL WIRELESS FACILITIES PERMITS

The City Council will consider adopting a Resolution amending the master fee schedule. (Staff Person: Robert Dalquest)

- Recommendation: 1) Staff Presentation
2) Hold Public Hearing
3) Close Public Hearing
4) Adopt a Resolution amending the Master Fee Schedule to establish fees for small wireless facilities permits.

13. COUNCIL COMMITTEE REPORTS

A. PUBLIC WORKS COMMITTEE, MAY 14, 2019

- 1) MEMORIAL PARK - PROPOSITION 68 GRANT OPPORTUNITY, the Public Works Committee recommends the City Council approve the Memorial Park Master Plan Concept Plan and approve professional grant services with Avant Garde in the amount of \$13,000 and professional landscape architectural support services with Architerra Design Group in the amount of \$12,000 for a total amount of \$25,000 for the preparation of a Proposition 68 Grant application for the Memorial Park improvements.

14. BUSINESS ITEMS

A. BOOKING SERVICE AGREEMENT

Authorize the Acting City Manager to sign a contract with G4S to provide a booking service for the City in the amount up to \$204,000 for FY 19/20, up to \$208,000 for FY 20/21 and up to \$222,000 for FY 21/22. (Staff Person: Darren Goodman)

B. POLICE MOBILE APPLICATION

Authorize the Acting City Manager, or designee, to execute an agreement with Apex Mobile for purchase of a law enforcement based mobile application. (Staff Person: Darren Goodman)

C. CONSIDERATION OF INCREASING THE COMPENSATION LEVEL FOR THE ACTING CITY MANAGER

Consider an adjustment (increase) in the compensation for the Public Works Director during her tenure as Acting City Manager. (Staff Person: Steven Flower)

D. CONSIDERATION OF THE PROCESS FOR FILLING THE POSITION OF PERMANENT CITY MANAGER

Review the options and provide direction to staff. (Staff Person: Steven Flower)

15. ORAL COMMUNICATIONS

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will be included in the time limit. Public comments and questions for the purpose of hearing current matters of concern in our community and to provide citizens a method for the public to hear those concerns in an open venue is encouraged. However, under the provisions of the Brown Act, the City Council is prohibited from discussion of items not listed on the agenda, and therefore, the City Council, City Manager, or City Attorney will take communications under advisement for consideration and appropriate response or discussion at a later time.

16. CITY MANAGER

17. ADJOURNMENT

The next regularly scheduled City Council meeting is Monday, June 10, 2019.

NOTE: If you challenge the public hearing(s) or the related environmental determinations in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City of Upland, at, or prior to, the public hearing.

All Agenda items and back-up materials are available for public review at the Upland Public Library, downstairs reference desk at 450 North Euclid Avenue, the City Clerk's Office at 460 North Euclid Avenue and the City website at www.ci.upland.ca.us, subject to staff's ability to post the documents before the meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office, 931-4120. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADA Title II]

POSTING STATEMENT: On May 22, 2019 a true and correct copy of this agenda was posted on the bulletin boards at 450 N. Euclid Avenue (Upland Public Library) and 460 N. Euclid Avenue (Upland City Hall).