



UPLAND CITY COUNCIL

AGENDA

**August 12, 2019
City Council Chamber**

**DEBBIE STONE, MAYOR
JANICE ELLIOTT, MAYOR PRO TEM
RICKY FELIX, COUNCILMEMBER
RUDY ZUNIGA, COUNCILMEMBER
BILL VELTO, COUNCILMEMBER**

**ROSEMARY HOERNING, INTERIM CITY MANAGER
JAMES L. MARKMAN, CITY ATTORNEY**

DISRUPTION OF MEETINGS

Individuals who demonstrate disruptive conduct during City Council meetings that prevent the City Council from conducting its meeting in an orderly manner are guilty of a misdemeanor as stated in PC403, disrupting a public meeting, and are subject to removal from the chamber or arrest.

- 1. CALL TO ORDER AND ROLL CALL**
- 2. ADDITIONS-DELETIONS TO AGENDA**
- 3. ORAL COMMUNICATIONS**

This is a time for any citizen to comment on item listed on the closed session agenda only. Anyone wishing to address the legislative body is requested to submit a speaker card to the City Clerk at or prior to speaking. The speakers are requested to keep their comments to no more than three (3) minutes. The use of visual aids will be included in the time limit.

- 4. CLOSED SESSION None**

7:00 PM

5. INVOCATION

Pastor Randy Gardner, Purpose Church

6. PLEDGE OF ALLEGIANCE

7. PRESENTATIONS

Presentation of Badge to Police Captain Cliff Mathews

Presentation to the Winners of the City "Picture it Upland" photo contest

8. CITY ATTORNEY

9. ORAL COMMUNICATIONS

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10. COUNCIL COMMUNICATIONS

11. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered to be routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the legislative body request specific items be removed from the Consent Calendar for separate action.

A. APPROVAL OF WARRANT AND PAYROLL REGISTERS JULY 2019

Approve the July Warrant Registers and Direct Disbursements (check numbers 26000-26489) totaling \$17,309,829.63 and Payroll Registers totaling \$1,359,116.28 (check Numbers 160763-160799 and EFTs 15744-16234). (Staff Person: Londa Bock-Helms)

B. APPROVAL OF MINUTES

Approve the Special Workshop Minutes of July 20, 2019 and the Regular Meeting Minutes of July 22, 2019. (Staff Person: Keri Johnson)

C. APPOINTMENT AND REAPPOINTMENT TO THE PLANNING COMMISSION

Ratify the Mayor's reappointment of Shelly Verrinder (4/5ths vote required) and the appointment of Candice Moffitt (majority vote required) to the Planning Commission, terms expiring June 2023. (Staff Person: Keri Johnson)

D. EXTENSION OF PLANNING COMMISSION CHAIRPERSON'S TERM BEYOND FOUR CONSECUTIVE TERMS

Consider allowing the term of Planning Commission Chairperson Gary Schwary to extend more than four consecutive terms. (Staff Person: Keri Johnson)

E. AMENDMENT TO THE MUTUAL AID AGREEMENT WITH THE INLAND EMPIRE UTILITY AGENCY AND ITS MEMBER AGENCIES

Authorize the Interim City Manager to execute an Amendment to the Mutual Aid Agreement with the Inland Empire Utility Agency and

its member agencies to update the contact information for the sanitary sewage overflow response program. (Staff Person: Rosemary Hoerning)

F. CITY VEHICLE FUEL PURCHASE AGREEMENT WITH MERIT OIL COMPANY

Approve an agreement between the City and Nuckles Oil Co. Inc. (DBA Merit Oil Co) for gasoline and diesel fuel purchases between July 1, 2019 to June 30, 2022; and authorize the Interim City Manager to execute the agreement. (Staff Person: Rosemary Hoerning)

G. TREASURER'S REPORT JUNE 2019

Receive and file the June 2019 Treasurer's Reports. (Staff Person: Londa Bock-Helms)

H. ACCEPTANCE OF PUBLIC IMPROVEMENT FOR PARCEL MAP 17943

Accept the public improvements for Parcel Map 17943, and release the bonds for this project. (Staff Person: Rosemary Hoerning)

I. ACCEPTANCE OF WORK FOR CITYWIDE SLURRY SEALS 2017/2018

Accept the work; record the Notice of Completion; and, reduce the Faithful Performance Bond to 10% for the Citywide Slurry Seals 2017/2018 Project. (Staff Person: Rosemary Hoerning)

J. UPDATE AND AMENDMENT OF POLICIES AND PROCEDURES RELATIVE TO THE ESTABLISHMENT AND OPERATION OF COMMISSIONS, COMMITTEES, BOARDS, AND AUTHORITIES APPOINTED TO ADVISE THE CITY COUNCIL

Adopt a Resolution amending the policies and procedures relative to the establishment and operation of Commissions, Committees, Boards, and Authorities appointed to advise the City Council. (Staff Person: Keri Johnson)

K. COMMUNITY FACILITIES DISTRICTS 2003-1, 2003-2 IMPROVEMENT AREAS 1 AND 2, 2015-1 IMPROVEMENT AREA 1, 2016-1 IMPROVEMENT AREA 1, 2016-2 AND 2017-1: INTENT TO LEVY AND COLLECT SPECIAL TAXES

Adopt a Resolution authorizing the levy of a special taxes in: Community Facilities District 2003-1 (Upland 54); Community Facilities District 2003-2 (The Colonies at San Antonio) - Improvement Area No. 1 and Improvement Area No. 2; Community Facilities District 2015-1 (Sycamore Hills) Improvement Area No. 1; Community Facilities District 2016-1 (Harvest at Upland) Improvement Area No. 1; Community Facilities District 2016-2 (Harvest Maintenance) and; Community Facilities District 2017-1 (Maintenance Services) for Fiscal Year 2019/20. (Staff Person: Londa Bock-Helms)

L. MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF UPLAND AND THE UPLAND UNIFIED SCHOOL DISTRICT FOR A SCHOOL RESOURCE OFFICER

Authorize the City Manager, or her designee, to execute a Memorandum of Understanding with the Upland Unified School District to provide one (1) Upland Police Department School Resource Officer to the School District. (Staff Person: Darren Goodman)

12. PUBLIC HEARINGS

A. ANNUAL WEED ABATEMENT PROGRAM - ACCEPTANCE OF YEAR END REPORT AND ASSESSMENTS

The City Council will consider the final cost report for the Annual Weed Abatement Program. (Staff Person: Sheldon Bloomfield)

Recommendation: 1) Staff Presentation

2) Hold Public Hearing

3) Close Public Hearing

4) Accept the itemized cost report for all weed abatement assessments and authorize placement on the San Bernardino County property tax rolls.

13. COUNCIL COMMITTEE REPORTS

A. SPECIAL INVESTMENTS COMMITTEE MEETING, JULY 24, 2019

14. BUSINESS ITEMS

A. AWARD OF ANIMAL CARE AND ADOPTION SERVICES AGREEMENT

Approve the Upland Animal Care and Adoption Services Agreement with Friends of the Upland Animal Shelter non-profit organization. (Staff Person: Rosemary Hoerning)

B. PRESENTATION OF CONCEPTUAL MASTER PLAN FOR MEMORIAL PARK AND COMPLETED PROPOSITION 68 GRANT

Receive and file the Concept Master Plan for Memorial Park and the completed Proposition 68 Grant Statewide Park Program (SPP) Application. (Staff Person: Doug Story)

C. GIS SOFTWARE AND PROFESSIONAL SERVICES FOR STORM DRAIN AND SEWER FACILITY INFORMATION

Approve a Professional Services Agreement with Nobel Systems to purchase the Nobel GeoViewer software and implement a data conversion of the City's sewer and storm drain facility improvement drawings and facility information; and authorize the Interim City Manager to execute the agreement. (Staff Person: Rosemary Hoerning)

15. ORAL COMMUNICATIONS

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16. CITY MANAGER

17. ADJOURNMENT

The regular City Council meeting scheduled for August 26, 2019 will be cancelled. The next regularly scheduled City Council meeting is Monday, September 9, 2019.

NOTE: If you challenge the public hearing(s) or the related environmental determinations in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City of Upland, at, or prior to, the public hearing.

All Agenda items and back-up materials are available for public review at the Upland Public Library, downstairs reference desk at 450 North Euclid Avenue, the City Clerk's Office at 460 North Euclid Avenue and the City website at www.ci.upland.ca.us, subject to staff's ability to post the documents before the meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office, 931-4120. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADA Title II]

POSTING STATEMENT: On August 7, 2019 a true and correct copy of this agenda was posted on the bulletin boards at 450 N. Euclid Avenue (Upland Public Library) and 460 N. Euclid Avenue (Upland City Hall).