

**MINUTES OF THE REGULAR MEETING OF THE
UPLAND CITY COUNCIL
MARCH 9, 2020**

OPENING

The regular meeting of the Upland City Council was called to order by Mayor Debbie Stone at 7:01 p.m. in the Council Chamber of the Upland City Hall.

1. ROLL CALL

Present: Mayor Debbie Stone, Council Members Janice Elliott, Ricky Felix, and Rudy Zuniga

Absent: Council Member Bill Velto

Staff: Interim City Manager Rosemary Hoerning, Interim City Attorney Steven Flower, and City Clerk Keri Johnson

2. ADDITIONS/DELETIONS TO AGENDA None

3. ORAL COMMUNICATIONS None

4. CLOSED SESSION None

5. INVOCATION Alfredo Silvestre, Church of Jesus Christ of Latter-day Saints

6. PLEDGE OF ALLEGIANCE Councilmember Zuniga

7. PRESENTATIONS

Timothy McLarney of Truth North Research, Inc. presented the results of the Community Survey.

8. CITY ATTORNEY

Interim City Attorney Flower stated there was nothing to report.

9. ORAL COMMUNICATIONS

Lois Sicking Dieter, spoke in opposition of the proposed healing grove at Baldy View Park.

Natasha Walton, Upland, had questions regarding the policies and plans for memorials in public parks and requested a public hearing be held before the Council considered approval for the healing grove at Baldy View Park.

10. COUNCIL COMMUNICATIONS

Councilmembers announced various activities throughout the community.

11. CONSENT CALENDAR

Councilmember Elliott removed Consent Calendar Items 11C and 11F for separate action. Motion by Councilmember Felix to approve the remainder of the Consent Calendar, seconded by Councilmember Zuniga, and carried with Councilmember Velto absent.

A. APPROVAL OF MINUTES

Approved the Regular Meeting Minutes of February 24, 2020.

B. TREASURY REPORT DECEMBER 2019 AND JANUARY 2020

Received and filed the December 2019 and January 2020 Treasury Reports.

D. RESIGNATION OF PERSONNEL BOARD OF REVIEW MEMBER

Accepted the resignation of Steve Bierbaum, who serves on the Personnel Board of Review.

E. PROPOSED AMENDMENT TO THE ADMINISTRATIVE CITATION FINE SCHEDULE

Adopted Resolution No. 6528 amending the master fee schedule by updating administrative fines for certain violations of the Upland Municipal Code.

ITEMS REMOVED FOR SEPARATE ACTION

C. APPOINTMENTS TO THE PLANNING COMMISSION

The Council discussed the qualifications and background of the proposed Planning Commissioners and the desire to have each Council District represented on the Commission.

Motion by Councilmember Elliott to ratify the Mayor's appointment of Serge Mayer and Patrick Shim to the Planning Commission, terms expiring June 2023, seconded by Councilmember Felix, and carried with Councilmember Velto absent.

F. SURVIVORS GROVE MEMORIAL AT BALDY VIEW PARK

Interim Public Works Director Nix answered questions posed by the Council regarding the choice of tree species for the proposed memorial.

Eleanor Torres and Mary Petit of Incredible Edibles provided information on the design, maintenance of the memorial, and reasons for requesting the memorial.

Motion by Councilmember Elliott approve the implementation of a Survivors Grove at Baldy View Park by Incredible Edible Community Garden, seconded by Councilmember Zuniga, and carried with Councilmember Velto absent.

12. PUBLIC HEARINGS None

13. COUNCIL COMMITTEE REPORTS

A. SPECIAL FINANCE COMMITTEE MEETING, FEBRUARY 19, 2020

Councilmember Elliott provided a recap of the meeting, which is on file in the City Clerk's Office. This was for information only and no action was required.

B. ECONOMIC DEVELOPMENT COMMITTEE MEETING, MARCH 2, 2020

Councilmember Felix provided a recap of the meeting, which is on file in the City Clerk's Office. This was for information only and no action was required.

14. BUSINESS ITEMS

A. COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) AND RELATED REPORTS FOR THE FISCAL YEAR ENDED JUNE 30, 2019

Acting Administrative Services Director Bock-Helms introduced Brett Van Lant of Van Lant and Fankhanel, LLP who presented information on the audit process along with a PowerPoint presentation, which is on file in the City Clerk's Office.

There was discussion on amount of hours that go into the audit process and the criteria used for materiality determinations.

The City Council received and filed the Comprehensive Annual Financial Report, the Single Audit Report on Federal Award Programs, the Statement on Auditing Standards 114 and 115 letters and the Independent Accountants' Report of Agreed-Upon Procedures Applied to Appropriation Limit Worksheets for the Fiscal Year Ended June 30, 2019.

B. MID-YEAR BUDGET REVIEW FY 2019-20

Acting Administrative Services Director Bock-Helms presented the staff report, along with a PowerPoint presentation, which is on file in the City Clerk's Office.

Motion by Councilmember Felix to adjust the salary grade for the City Manager to 96, seconded by Councilmember Zuniga, and carried with Councilmember Velto absent.

Motion by Councilmember Felix to adjust the salary grade for the Chief of Police to 94, seconded by Councilmember Zuniga, and carried with Mayor Stone opposed and Councilmember Velto absent.

Motion by Councilmember Felix to add \$25,000 to the Parks and Recreation budget.

There was discussion regarding which parks the funds would be used to improve.

Acting Administrative Services Director Bock-Helms answered questions posed by the Council regarding the recommended budget adjustments for mid-year.

Councilmember Felix withdrew the motion to add \$25,000 to the Parks and Recreation budget.

The City Council received and filed the Mid-Year Budget Report for Fiscal year 2019-20.

Motion by Councilmember Elliott to approve the Proposed Mid-Year Adjustments, seconded by Councilmember Felix, and carried with Councilmember Velto absent.

Motion by Councilmemmber Elliott to approve the updated Assignment of Classification, without making further changes to the classifications approved for the City Manager and Police Chief salary grades, Zuniga, and carried with Councilmember Velto absent.

C. WATER RATE ADJUSTMENT - UPDATE

Mark Panny with Carollo Engineers presented the staff report, along with a PowerPoint presentation which is on file in the City Clerk's Office.

Motion by Councilmember Zuniga to maintain the established water rates implemented on January 1, 2019 and not implement the water rate increase scheduled for January 1, 2020; and direct staff to review water rates to determine if an adjustment will be necessary on January 1, 2021, seconded by Councilmember Felix, and carried with Councilmember Velto absent.

15. ORAL COMMUNICATION (items not on the agenda)

Roger Stephenson, La Verne, questioned the types of trucks and vans that will be utilizing the proposed facility by Bridge Development Project and stated opposition to the project.

John Ickis, stated concerns regarding the process for committee members to place items on the Street Tree Advisory Committee.

Steve Bierbaum, questioned the approval process for the Bridge Development Project and appeal process. He further stated opposition to the project.

Lois Sicking Dieter, questions when the Bridge Development Project would come before the City Council for consideration and mentioned the upcoming November Election.

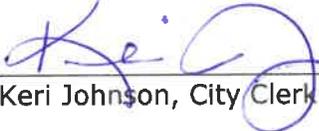
Steve Carvalho, Upland, spoke in opposition of the Bridge Development Project and requested a complete environmental impact report for the project.

16. CITY MANAGER

17. ADJOURNMENT

Mayor Stone adjourned the meeting at 9:52 p.m. The next regularly scheduled City Council meeting is Monday, March 23, 2020.

SUBMITTED BY


Keri Johnson, City Clerk

APPROVED

March 23, 2020