



## **UPLAND CITY COUNCIL**

### **AGENDA**

**September 28, 2020  
City Council Chamber**

**DEBBIE STONE, MAYOR  
RUDY ZUNIGA, MAYOR PRO TEM  
JANICE ELLIOTT, COUNCILMEMBER  
BILL VELTO, COUNCILMEMBER**

**ROSEMARY HOERNING, CITY MANAGER  
STEVEN FLOWER, INTERIM CITY ATTORNEY**

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#### **DISRUPTION OF MEETINGS**

Individuals who demonstrate disruptive conduct during City Council meetings that prevent the City Council from conducting its meeting in an orderly manner are guilty of a misdemeanor as stated in PC403, disrupting a public meeting, and are subject to removal from the chamber or arrest.

**\* \* \* \* \***

**6:00 PM - Closed Session**

- 1. CALL TO ORDER AND ROLL CALL**
- 2. ADDITIONS-DELETIONS TO AGENDA**
- 3. ORAL COMMUNICATIONS**

This is a time for any citizen to comment on item listed on the closed session agenda only. Anyone wishing to address the legislative body is requested to submit a speaker card to the City Clerk at or prior to speaking. The speakers are requested to keep their comments to no more than three (3) minutes. The use of visual aids will be included in the time limit.

- 4. CLOSED SESSION**

A. CLOSED SESSION CONFERENCE WITH LEGAL COUNSEL - EXISTING

LITIGATION

(Paragraph (1) of subdivision (d) of California Government Code Section 54956.9)

Case Name: Michael Wehner v. City of Upland

Case Number: 5:19-cv-01155-GW-E

B. CLOSED SESSION CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION

(Paragraph (1) of subdivision (d) of California Government Code Section 54956.9)

Case Name: Chino Basin Municipal Water District v. City of Chino, et al (Case No. RCVRS 51010)

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**7:00 PM**

**5. INVOCATION**

Very Reverend Keith Yamamoto, Rector, St. Marks Episcopal Church

**6. PLEDGE OF ALLEGIANCE**

**7. PRESENTATIONS**

Certificate of Recognition presented to Bob Scudder for his 100th birthday on October 1, 2020

Proclamation declaring October 3-4, 2020 as National Fallen Firefighters Memorial Weekend

Update on the 2020 Census by Complete Counts Chairperson James Breitling

**8. CITY ATTORNEY**

**9. ORAL COMMUNICATIONS**

This is a time for any citizen to comment on any item listed on the agenda only. Anyone wishing to address the legislative body is requested to submit a speaker card to the City Clerk at or prior to speaking. The speakers are requested to keep their comments to no more than three (3) minutes. Speakers will be given five (5) minutes during public hearings. The use of visual aids will be included in the time limit.

**10. COUNCIL COMMUNICATIONS**

**11. CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered to be routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the legislative body request specific items be removed from the Consent Calendar for separate action.

A. APPROVAL OF MINUTES

Approve the Special Workshop Minutes of September 10, 2020 and the Regular Meeting Minutes of September 14, 2020. (Staff Person: Keri Johnson)

**B. BIENNIAL REVIEW OF CITY'S CONFLICT OF INTEREST CODE**

Adopt a Resolution rescinding Resolution No. 6468 in its entirety and adopting a conflict of interest code applicable to designated positions, including members and staff of the Successor Agency to the Upland Community Redevelopment Agency, Upland Public Financing Authority, and Successor Agency to the Upland Housing Authority. (Staff Person: Keri Johnson)

**C. DISPOSAL OF SURPLUS VEHICLES AND EQUIPMENT**

Declare certain vehicles and equipment as surplus and authorize the Fleet Division of Public Works to initiate the disposal of the surplus items. (Staff Person: Steven Nix)

**D. TREASURY REPORTS AUGUST, 2020**

Receive and file the August 2020 Treasury Report. (Staff Person: Londa Bock-Helms)

**12. PUBLIC HEARINGS**

**13. COUNCIL COMMITTEE REPORTS**

**14. BUSINESS ITEMS**

**A. AWARD OF BID FOR PROJECT NO. 7071 & 7080, CITYWIDE CONCRETE REPAIRS (BID NO. 2020-04)**

Approve the specifications for Project No. 7071 & 7080; award the construction contract to C.P. Construction Co., Inc., in the amount of \$629,270.00; and, authorize a construction contingency in the amount of \$62,730.00, for a total amount of \$692,000.00 from the Gas Tax Fund. (Staff Person: Steven Nix)

**15. ORAL COMMUNICATIONS**

This is a time for any citizen to comment on any item not listed on the agenda. Anyone wishing to address the legislative body is requested to submit a speaker card to the City Clerk at or prior to speaking. The speakers are requested to keep their comments to no more than three (3) minutes. The use of visual aids will be included in the time limit. Public comments and questions for the purpose of hearing current matters of concern in our community and to provide citizens a method for the public to hear those concerns in an open venue is encouraged. However, under the provisions of the Brown Act, the City Council is prohibited from discussion of items not listed on the agenda, and therefore, the City Council, City Manager, or City Attorney will take communications under advisement for consideration and appropriate response or discussion at a later time.

**16. CITY MANAGER**

**17. ADJOURNMENT**

The next regularly scheduled City Council meeting is Monday, October 12, 2020.

**NOTE:** If you challenge the public hearing(s) or the related environmental determinations in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City of Upland, at, or prior to, the public hearing.

All Agenda items and back-up materials are available for public review at the Upland Public Library, downstairs reference desk at 450 North Euclid Avenue, the City Clerk's Office at 460 North Euclid Avenue and the City website at [www.uplandca.gov](http://www.uplandca.gov).

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office, 931-4120. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADA Title II]

**POSTING STATEMENT:** On September 23, 2020 a true and correct copy of this agenda was posted on the bulletin boards at 450 N. Euclid Avenue (Upland Public Library) and 460 N. Euclid Avenue (Upland City Hall) and the City website at [www.uplandca.gov](http://www.uplandca.gov).

**MINUTES OF THE SPECIAL MEETING OF THE  
UPLAND CITY COUNCIL  
SEPTEMBER 10, 2020**

**OPENING**

The special workshop of the Upland City Council was called to order by Mayor Debbie Stone at 3:00 p.m. in the Council Chamber of the Upland City Hall.

**1. ROLL CALL**

Present: Mayor Debbie Stone, Council Members Janice Elliott, Bill Velto, and Rudy Zuniga

Staff: City Manager Rosemary Hoerning and City Clerk Keri Johnson

**2. ORAL COMMUNICATIONS**

Carlos Garcia, Upland, requested the City Council take time to think about the bond measure option and further stated that potential future Councilmembers should be a part of the discussion.

Greg Bradley, Upland, spoke against the issuance of pension bonds before the November 2020 Municipal Election and during uncertain economic times.

Lois Sicking Dieter, questioned why the bond discussion was taking place before the November 2020 Municipal Election and recommended the Council take more time to explore the options and alternatives.

**3. PENSION OBLIGATION BONDS DISCUSSION**

Assistant City Manager Parker presented the staff report, which is on file in the City Clerk's office. He then introduced Suzanne Harrell of Harrell & Company Advisors who provided information on pension obligation bonds, along with a PowerPoint presentation, which is on file in the city clerk's office.

There was discussion regarding the difference between the normal CalPERS liability and the Unfunded Actuarial Liability, the 10 year PERS return on investments, the previous actions taken by the City to reduce the pension liability, and the effects of payments to CalPERS versus bond payments.

Ms. Harrell answered questions posed by the Council on the fiscal impacts of issuing Pension Obligation Bonds, Lease Revenue Bonds, historic bond rates, and the potential savings to the General Fund if the City chooses to issue pension obligation bonds to pay down the Unfunded Actuarial Liability.

The Council directed staff to come back with a future workshop on this item to discuss additional questions.

**6. ADJOURNMENT**

Mayor Stone adjourned the meeting at 5:19 p.m. The next regular meeting of the City Council is Monday, September 14, 2020.

SPECIAL MEETING MINUTES  
UPLAND CITY COUNCIL  
SEPTEMBER 10, 2020  
PAGE 2

**SUBMITTED BY:**



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Keri Johnson, City Clerk

**APPROVED:**

September 28, 2020

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**MINUTES OF THE REGULAR MEETING OF THE  
UPLAND CITY COUNCIL  
SEPTEMBER 14, 2020**

**OPENING**

The regular meeting of the Upland City Council was called to order by Mayor Debbie Stone at 6:00 p.m. in the Council Chamber of the Upland City Hall.

**1. ROLL CALL**

Present: Mayor Debbie Stone, Council Members Janice Elliott, Bill Velto, and Rudy Zuniga

Staff: City Manager Rosemary Hoerning, Interim City Attorney Steven Flower, and City Clerk Keri Johnson

**2. ADDITIONS/DELETIONS TO AGENDA** None

**3. ORAL COMMUNICATIONS**

Natasha Walton, requested that the Council consider using the 0.29 acre vacant lot as a pocket park instead of selling the property.

**4. CLOSED SESSION**

At 6:03 p.m. Mayor Stone announced the City Council would recess to Closed Session pursuant to Government Code Section

**A. CLOSED SESSION CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Government Code Section 54956.8

Property: A 0.29-acre vacant lot located at the northwest corner of 9th Street and Bodenhamer Street, Upland, CA 91786; APN: 1046-493-31 & 321

Agency Negotiators: City Manager Hoerning, Development Services Director Dalquest, Development Services Manager Chavez, Economic Development Coordinator Picazo

Negotiating Parties: City of Upland and potential buyers

Under Negotiation: Price and terms

The City Council reconvened in open session at 7:00 p.m.

**5. INVOCATION** Bishop Silvestre-Zamora, Church of Jesus Christ of Latter-day Saints

**6. PLEDGE OF ALLEGIANCE** Ralph Cavallo

**7. PRESENTATIONS**

Upland Unified School District Superintendent Lynn Carmen Day introduced herself to the community and provided information on the UUSD 2020-21 school year.

Cary Leach and Yolanda Tuosto were recognized for their volunteer work during 2019.

Jennifer Shaw, SCE Government Relations Manager gave a presentation on Southern California Edison's Public Safety Power Shutoff Program.

**8. CITY ATTORNEY**

Interim City Attorney Flower announced there was no reportable action from Closed Session.

**9. ORAL COMMUNICATIONS**

Natasha Walton, stated support for the idea of a park in the downtown, but suggested that any decisions about the park should be delayed until after the election. She further questioned the use of Quimby funds to develop a park that is not on City owned land.

Brandon Lawler, Upland, stated that he has an accessory dwelling unit on his property that is used for short term rentals and requested the Council amend the Ordinance to permit existing units to continue to be used as short term rentals.

Cheri Lawler, Upland, stated concerns that the Short Term Rental Ordinance would prohibit the opportunity for flexible income for her family and requested that the Council amend the Ordinance to permit existing units to continue to be used as short term rentals.

Leo Diaz, stated he was looking for assistance with issues that he has had with the County Department of Behavioral Health.

Shannan Maust, spoke in support of the Council adopting a Resolution supporting the statewide Proposition 20.

Steve Bierbaum, Upland, spoke in support of the Council adopting a Resolution supporting the statewide Proposition 20 and the allocation of funds for the purchase of a vehicle for the homeless services coordinator. He further questioned the language in the amendment to the agreement with San Antonio Hospital; and requested the Council choose not to fill the City Treasurer vacancy.

Lois Sicking Dieter, requested the language in the amendment to the agreement with San Antonio Hospital be clarified, she also requested the Council choose not to fill the City Treasurer vacancy before the election; and questioned the legality of the use of Quimby funds for the proposed park in the downtown.

Greg Bradley, Upland, requested the Council choose not to fill the City Treasurer vacancy before the election.

Matthew Livingston, Glendale, stated he was with ADC Sage TH, LLC and was available to answer questions posed by the Council regarding the impact fee credit agreement and the design for the public park, he further provided some history on the project.

Alex Novikov, Upland, spoke in support of the proposed park project in the downtown and suggested the Council consider adding a playground and coffee house.

**10. COUNCIL COMMUNICATIONS**

Councilmembers commented on recent events and activities throughout the community.

Mayor Stone requested the City Manager provide the Council with an update on the downtown street closures.

**11. CONSENT CALENDAR**

Councilmember Zuniga removed Consent Calendar Items 11C and 11M for separate action. Motion by Councilmember Zuniga to approve the remainder of the Consent Calendar, seconded by Councilmember Elliott, and carried unanimously.

**A. APPROVAL OF MINUTES**

Approved the Special Meeting Minutes of August 10, 2020, the Regular Meeting Minutes of August 10, 2020, the Special Meeting Minutes of August 13, 2020, the Special Meeting Minutes of August 24, 2020, and the Special Meeting Minutes of August 26, 2020.

**B. 2ND READING OF ORDINANCE 1944 ZONING CODE AMENDMENT NO. ZA-20-0003 TO AMEND TITLE 17 OF THE UPLAND MUNICIPAL CODE FOR THE ESTABLISHMENT OF NEW REGULATIONS FOR WIRELESS TELECOMMUNICATIONS FACILITIES**

Held second reading by number and title only, waived further reading, and adopted Ordinance No. 1944 amending Title 17 and Title 5 of the Upland Municipal Code in order to establish new regulations for Wireless Telecommunication Facilities.

**D. APPROVAL OF AUGUST WARRANT AND PAYROLL REGISTERS**

Approved the August Warrant Registers (check numbers 31366-31663 and Direct Disbursements totaling \$8,979,865.49 and Payroll Registers totaling \$1,297,756.63 (check Numbers 161583-161605 and EFT's 22854-23328).

**E. TREASURY REPORTS JUNE AND JULY, 2020**

Received and filed the June and July 2020 Treasury Reports.

**F. BIENNIAL REVIEW OF CITY'S CONFLICT OF INTEREST CODE**

Accepted notice that the Conflict of Interest Code for the City requires amendments.

**G. CONSIDERATION OF A RESOLUTION IN SUPPORT OF PROPOSITION 20**

Adopted Resolution No. 6566 supporting a qualified statewide measure entitled "Proposition 20: Restricts parole for non-violent offenders. Authorizes felony sentences for certain offenses currently treated as misdemeanors," also known as the Reducing Crime and Keeping California Safe Act of 2020.

H. HOMELESS SERVICES REALLOCATION OF FUNDS

Approved a budget adjustment to purchase a vehicle for the Homeless Coordinator with unspent funds budgeted for the homeless coordinator position for FY 19/20 and FY 20/21 in the Housing Fund.

I. MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF UPLAND AND THE UPLAND UNIFIED SCHOOL DISTRICT FOR A SCHOOL RESOURCE OFFICER

Authorized the Police Chief to execute a Memorandum of Understanding with the Upland Unified School District to provide one (1) Upland Police Department School Resource Officer to the School District

J. ACCEPTANCE OF UNDERGROUNDING IN LIEU FEE REQUEST FOR CLAREMONT COLLEGES

Adopted Resolution No. 6567 approving an in-lieu fee in satisfaction of Condition No. 26 of TPM 18989, CUP 14-19 and SP 08-10 concerning the undergrounding of overhead utility lines for the Claremont Colleges East Campus Project located on the south west corner of Monte Vista Avenue and Foothill Blvd.

K. ACCEPTANCE OF UNDERGROUNDING IN LIEU FEE REQUEST FOR MESA COURT APARTMENTS

Adopted Resolution No. 6568 approving an in-lieu fee in satisfaction of Condition No. 30.22 of TPM 19435, Site Plan No. 19-02, Conditional Use Permit No. 19-05, and Design Review 19-02 concerning the undergrounding of overhead utility lines for the Mesa Court Apartments Project located on 790 East Mesa Court, east of Campus Ave. and south of Foothill Blvd.

L. ACCEPTANCE OF WORK FOR PROJECT NO. 9128, PUMP STATION DEMOLITION

Accepted the work; recorded the Notice of Completion; and, reduced the Faithful Performance Bond to 10% for Warrantee purposes for the Pump Station Demolition Project.

ITEMS REMOVED FOR SEPARATE ACTION

C. 2ND READING OF ORDINANCE 1945 CHAPTER 17.23.1 TO THE UPLAND MUNICIPAL CODE TO ESTABLISH REGULATIONS FOR SHORT-TERM RENTALS IN THE RESIDENTIAL SINGLE-FAMILY (RS), RESIDENTIAL MULTI-FAMILY ZONES (RM) AND RESIDENTIAL SPECIFIC PLANS

Development Services Director Dalquest answered questions posed by the Council regarding grandfathering in existing accessory dwelling units on properties, the housing shortage, and state regulations on accessory dwelling units.

Motion by Councilmember Elliott to table the item.

There was discussion on the options to allow existing units to continue to be used as short term rentals.

Councilmember Elliott withdrew the motion to table the item.

Motion by Councilmember Velto to hold second reading by number and title only, waive further reading, and adopt Ordinance No. 1945 adding Chapter 17.23.1 (Short-Term Rentals) to the Upland Municipal Code to establish regulations for Short-Term Rentals in Residential Single-Family (RS) zones, Residential Multi-Family (RM) zones and residential specific plans which contain single-family detached and/or single-family attached (Townhomes) dwelling units seconded by Mayor Stone, and carried with Councilmember Zuniga opposed.

- M. SAN ANTONIO REGIONAL HOSPITAL AGREEMENT: AMENDMENT TO PURCHASE AND SALE AGREEMENT (MEMORIAL PARK, 1299 SAN BERNARDINO ROAD, A PORTION OF ASSESSORS PARCEL NUMBER 1046-183-01)

Interim City Attorney Flower answered questions posed by the Council regarding Section 2 of the agreement.

Motion by Councilmember Zuniga to approve a Second Amendment to the Purchase and Sale Agreement with San Antonio Regional Hospital regarding a 4.63-acre portion of Memorial Park, 1299 San Bernardino Road (portion of APN 1046-183-01), seconded by Councilmember Velto, and carried unanimously.

**12. PUBLIC HEARINGS** None

**13. COUNCIL COMMITTEE REPORTS** None

**14. BUSINESS ITEMS**

- A. CONSIDER THE APPOINTMENT OF SOMEONE TO FILL THE CITY TREASURER VACANCY CREATED BY THE RESIGNATION OF LARRY KINLEY

City Clerk Johnson presented the staff report, which is on file in the City Clerk's Office.

Motion by Councilmember Zuniga to leave the City Treasurer position vacant until the November 3, 2020 General Municipal Election, seconded by Councilmember Velto, and carried unanimously.

- B. CONSIDERATION OF A PARK DEVELOPMENT IMPACT FEE CREDIT AGREEMENT WITH ADC SAGE TH, LLC. FOR THE DESIGN AND CONSTRUCTION OF A PUBLIC PARK FOR THE SAGE PARK PROJECT LOCATED ON THE EAST SIDE OF BODENHAMMER STREET, SOUTH OF 9TH STREET

Development Services Director Dalquest introduced Contract Planning Manager Poland who presented the staff report, along with a PowerPoint presentation, which is on file in the City Clerk's Office.

There was discussion on the location of the property, the maintenance of the park, and the development impact fees.

Motion by Councilmember Elliott to adopt Resolution No. 6569 approving a park development impact fee credit agreement with ADC Sage TH, LLC.; and

approving the cost estimate of \$381,645.69 and specifications for the Sage Park Project by ADC Sage TH, LLC; 2) approve the Sage Park Project Development Impact Fee Credit Agreement with ADC Sage TH, LLC, for the Sage Park Site and authorize the City Manager to execute the agreement; and, 3) require payment of \$95,818.31 pursuant to the Park Development Impact Fee Credit Agreement from ADC Sage TH, LLC, to be deposited in the City's Park Development Impact Fee Fund, seconded by Councilmember Velto, and carried unanimously.

- C. CONSIDERATION TO PROVIDE DIRECTION TO PROCEED WITH THE DESIGN AND DEVELOPMENT OF A NEW URBAN PUBLIC SPACE IN THE DOWNTOWN ON 0.69 ACRE LOCATED BETWEEN SECOND AVENUE AND THIRD AVENUE, ADJACENT TO THE PACIFIC ELECTRIC TRAIL

Development Services Director Dalquest presented the staff report, along with a PowerPoint presentation, which is on file in the City Clerk's Office.

There was discussion regarding the restrooms, possible design changes, budget estimates, and the use of Quimby funds for the park design and development.

Motion by Mayor Stone to direct staff to proceed with the design and development of a new urban public space in downtown on 0.69 acre, and appropriate and amend the Capital Improvement Program in the amount of \$300,000 from Park Development fund for design and construction of the project, seconded by Councilmember Zuniga, and carried unanimously.

**15. ORAL COMMUNICATION (items not on the agenda)**

Brian Reisinger of West Valley Mosquito and Vector Control District provided an update on West Nile Virus cases in the area and provided information and how to reduce mosquitos near residences.

Chad Keel, Wrightwood, spoke in support of Measure U to repeal the special tax associated with Fire Protection Service Zone Five.

Natalie Zuk, Twentynine Palms, spoke in support of Measure U and Measure K and in opposition of Measure J.

James Breitling, Upland, provided an update on the 2020 Census and reminded residents of the deadline to respond to the Census.

Tommy Brooks, Upland, spoke in opposition of Measure Q and stated that there are children who still utilize the park.

Natasha Walton, Upland, spoke in opposition of Measure Q.

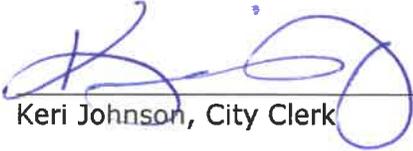
**16. CITY MANAGER**

City Manager Hoerning provided an update from the September 2, 2020 City Council Advisory Committee meeting and announced the upcoming Candidates' Forum.

**17. ADJOURNMENT**

Mayor Stone adjourned the meeting at 10:32 p.m. The next regularly scheduled City Council meeting is Monday, September 28, 2020.

**SUBMITTED BY**

  
Keri Johnson, City Clerk

**APPROVED**

September 28, 2020



## STAFF REPORT

**ITEM NO. 11.B.**

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**DATE:** September 28, 2020  
**TO:** MAYOR AND CITY COUNCIL  
**FROM:** ROSEMARY HOERNING, CITY MANAGER  
**PREPARED BY:** STEPHEN PARKER, ASSISTANT CITY MANAGER  
KERI JOHNSON, CITY CLERK  
**SUBJECT:** BIENNIAL REVIEW OF CITY'S CONFLICT OF INTEREST CODE

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### **RECOMMENDED ACTION**

It is recommended that the City Council adopt a Resolution rescinding Resolution No. 6468 in its entirety and adopting a conflict of interest code applicable to designated positions, including members and staff of the Successor Agency to the Upland Community Redevelopment Agency, Upland Public Financing Authority, and Successor Agency to the Upland Housing Authority.

### **GOAL STATEMENT**

The proposed action supports the City's goal to comply with State regulations.

### **BACKGROUND**

The Political Reform Act requires every local government agency to adopt a conflict of interest code designating positions required to file Statements of Economic Interests (Form 700), and assigning disclosure categories specifying the types of interests to be reported.

The purpose of the Code is to identify those individuals who make or participate in governmental decisions, based on the positions they hold, where it is foreseeable that the decision will have a financial impact on their personal finances, or other financial interests. The City must conduct a biennial review of its Conflict of Interest Code to determine if it is accurate, or if the Code must be amended.

### **ISSUES/ANALYSIS**

The Conflict of Interest Code was last updated in 2018. Since that time, City Council action has added the position of Utility Billing and Business License Inspector which is identified for

proposed compliance with the Conflict of Interest Code and other titles have been reclassified.

All positions are listed on Appendix 1 of the City, Agency, and Authority Resolution. Changes are indicated in bold italics. The gift limit prohibits the receipt of gifts in excess of \$500 from any single source in a calendar year. This amount is changed periodically by the State.

**FISCAL IMPACTS**

There are no significant costs associated with the adoption of the Conflict of Interest Code.

**ALTERNATIVES**

Provide alternative direction to staff.

**ATTACHMENTS:**

**Resolution updating the conflict of interest code**

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UPLAND RESCINDING RESOLUTION NO. 6468 IN ITS ENTIRETY AND ADOPTING A CONFLICT OF INTEREST CODE APPLICABLE TO DESIGNATED POSITIONS, INCLUDING MEMBERS AND STAFF OF THE SUCCESSOR AGENCY TO THE UPLAND COMMUNITY REDEVELOPMENT AGENCY, UPLAND PUBLIC FINANCING AUTHORITY, AND SUCCESSOR AGENCY TO THE UPLAND HOUSING AUTHORITY

Intent of the Parties and Findings

(i) The California Fair Political Practices Commission has adopted Section 18730 of Title 2 of the California Code of Regulations which contains the terms of a Standard Conflict of Interest Code, which can be incorporated by reference, and which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings; and

(ii) A Conflict of Interest Code for City officials, employees and commissioners was adopted on September 24, 2018 by Resolution No. 6468; and

(iii) Government Code Section 87306.5 requires every local agency to review its Conflict of Interest Code in all even-numbered years.

(iv) Since the last revision of the City of Upland Conflict of Interest Code on September 24, 2018, it has been determined that there are proposed revisions to the Code; and

(v) City staff has also revised the disclosure requirements for consultants in the Conflict of Interest Code to reflect the definition of "consultant" in FPPC Regulation Section 18700.3(a); and

NOW, THEREFORE, the City Council hereby finds, determines and resolves as follows:

Section 1. Resolution No. 6468 is hereby rescinded.

Section 2. In compliance with Government Code Section 87300, the City Council hereby adopts the FPPC's Model Conflict of Interest Code authorized by 2 CCR § 18730 and the attached Exhibit "A" Conflict of Interest Code, Appendix 1, Designated Employees, and Appendix 2, Disclosure Categories.

Section 3. The City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED this 28th day of September, 2020.

\_\_\_\_\_  
Debbie Stone, Mayor

I, Keri Johnson, City Clerk of the City of Upland, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 28th day of September, 2020, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAINED:

ATTEST: \_\_\_\_\_  
Keri Johnson, City Clerk

## **EXHIBIT "A"**

### **CONFLICT OF INTEREST CODE OF THE CITY OF UPLAND**

The Political Reform Act, Government Code Sections 81000 et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regs. Section 18730, which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, the terms of 2 Cal. Code of Regs. Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Appendices "1" and "2" in which officers and employees are designated and disclosure categories are set forth, constitute the Conflict of Interest Code of the City of Upland.

Pursuant to Section 4 of the standard code, designated officers and employees shall file Statements of Economic Interest with the City Clerk of the City of Upland. These Statements shall be retained by the City Clerk. Statements of Economic Interest of members of the City Council, City Manager, City Attorney, members of the City Planning Commission, Director of Finance and Treasurer, shall be filed with the City Clerk who shall make and retain a copy and forward the original of these statements to the Fair Political Practices Commission.

## APPENDIX 1

### DESIGNATED EMPLOYEES

#### CODE FILERS

#### DISCLOSURE CATEGORIES

Mayor and Council Member	1
City Attorney	1
City Manager	1
City Treasurer	1
Planning Commission Member	1

#### DESIGNATED POSITIONS

#### DISCLOSURE CATEGORIES

#### ADMINISTRATIVE SERVICES DEPARTMENT

##### Human Resources/Risk Management Division

Human Resources/*Risk Manager* 2

##### Finance Division

Finance Officer 2

Accounting Supervisor 2

Customer Service Supervisor 2

*Utility Billing and Business License Inspector* 2

##### IT Division

Information Technology Manager 2

##### Animal Services

Animal Services Supervisor 2

#### CITY MANAGER'S DEPARTMENT

Assistant and Deputy City Attorney 1

Assistant City Manager 1

## **COMMUNITY SERVICES DEPARTMENT**

### Recreation Division

Recreation Manager	2
Recreation Supervisor	2
Recreation Coordinator	2

## **DEVELOPMENT SERVICES DEPARTMENT**

Development Services Director	1
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### Planning Division

Counter Technician	3
Planning Manager	2
Associate Planner	2
Assistant Planner	2
Senior Planner	2

### Building Division

Building Official	2
Plans Examiner	2
Building Inspector I	2
Building Inspector II	2

<b>Senior</b> Development Services Technician	3
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Counter Technician	3
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### Housing Division

Development Services Manager	2
Housing Coordinator	2
Economic Development Coordinator	2

**POLICE DEPARTMENT**

Chief of Police	1
Police Captain	2
City Prosecutor	1

**PUBLIC WORKS DEPARTMENT**

Administration Division

Public Works Director/City Engineer	1
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Operations Division

Maintenance Supervisor	2
Operations Manager	2

Engineering Division/Capital Improvements

Engineering Manager	2
Senior Engineer	2
Associate Engineer	2
Assistant Engineer	2
Public Works Inspector II	2
Senior Public Works Inspector	2

Engineering Division/Land Development & Transportation

Principal Engineer	2
Associate Engineer	2
Assistant Engineer	2
Engineering Technician	3

Water Division

Utilities Operation Manager	2
Utility System Supervisor	2

Senior Public Works Inspector	2
Environmental Quality Administrator	2

**CONSULTANTS**

Consultant	<b><i>*See Next Page</i></b>
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**BOARDS AND COMMISSIONS**

Airport Land Use Commission Member	1
Building Appeals Board Committee Member	1
Library Board Member	1
Personnel Board of Review Committee Member	1

**OTHER**

Any newly formed position w/decision making authority	1
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\*Consultants: Disclosure Requirements<sup>1</sup>

### **Designated Consultants**

**Consultants who make (not just recommend) governmental decisions**, such as whether to approve a rate, rule, or regulation, whether to issue, deny, suspend, or revoke any permit, license, application, certificate or similar authorization, adopt or grant City approval to a plan, design, report, study, or adopt or grant City approval of policies, standards, or guidelines for the City or any subdivision thereof.

**Consultants who serve in a staff capacity with the City**, and in that capacity participate in making a governmental decision by providing information, an opinion, or a recommendation for the purpose of affecting the decision without significant intervening substantive review.

**Consultants who perform the same or substantially all the same duties for the City** that would otherwise be performed by an individual holding a designated position in the City's Conflict of Interest Code.

### **Disclosure Requirements**

Disclosure Category 5.

Disclosure required at the same level as a comparable designated position in the same or similar City Department identified elsewhere in this Code.

Disclosure required at the same level as the comparable designated position identified elsewhere in this Code

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<sup>1</sup> When the consultant is a corporation or partnership, only individuals who fit into one of the three categories of "Designated Consultants" must file disclosure statements.

## APPENDIX 2

### DISCLOSURE CATEGORIES

1. Full Disclosure – All interests in real property as well as investments, business positions and sources of income, including gifts, loans, and travel payments.
2. Full Disclosure – (excluding interests in real property) – Investments and business positions and sources of income, including gifts, loans, and travel payments.
3. Interest in Real Property – Interests in real property located in the city, including property located within two mile radius of any property owned or used by the City.
4. General Contracting – Investments, business positions and of income, including gifts, loans and travel payments from sources that provide leased facilities, goods, equipment, vehicles, machinery or services, including training or consulting services, of the type utilized by the City.
5. Consultants in Disclosure Category 5 -- All reportable interests contained in Disclosure Category 1 unless the City Manager determines in writing that a particular consultant is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in the section.

If the City Manager determines in writing that a particular consultant is not required to fully comply with the requisite disclosure requirements, then such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.



# STAFF REPORT

**ITEM NO. 11.C.**

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**DATE:** September 28, 2020  
**TO:** MAYOR AND CITY COUNCIL  
**FROM:** ROSEMARY HOERNING, CITY MANAGER  
**PREPARED BY:** STEVE NIX, INTERIM PUBLIC WORKS DIRECTOR  
MIKE KITCHEN, SPECIAL FLEET CONSULTANT  
**SUBJECT:** DISPOSAL OF SURPLUS VEHICLES AND EQUIPMENT

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## **RECOMMENDED ACTION**

It is recommended that the City Council declare certain vehicles and equipment as surplus and authorize the Fleet Division of Public Works to initiate the disposal of the surplus items.

## **GOAL STATEMENT**

The proposed action will support the City's goal to eliminate surplus vehicles, equipment and parts inventory that have become obsolete, salvaged or a safety hazard.

## **BACKGROUND**

The City is in need of a cost effective and viable way to dispose of its surplus vehicles and equipment. Most surplus vehicle and equipment are sold through public sales. Public sales can be conducted by either an outside contractor or by City staff. Today public sales are conducted onsite, at auction yards, through internet auction websites or any combination of the three. Performing an in-house sale and/or internet sales will require countless staff hours in prepping the vehicles and equipment for sale; which includes removing all City and Police decaling, washing, staging, photographing the vehicles inside and out for marketing and/or internet sales. In addition, staff time will be needed to perform a weekend onsite sales event or to upload vehicle photos and information onto an internet web site.

## **ISSUES/ANALYSIS**

US Auctions has presented a proposal to the City of Upland for the disposal of the City's surplus vehicles and equipment. US Auctions will provide the following services at no cost to

the City, transportation from the City yard to the auction location, advertising and marketing, internet advertising and sales, smog check, and safety inspection, removal of City and Police decals from the vehicles, cleaning of the interior and exterior of the vehicles, all DMV paperwork including lost title replacement and release of liability forms, all compliance forms for the sale of diesel powered vehicle and equipment required by CARB (California Air Resources Board) and no sellers auction premium. US Auctions is an Upland local business and has been used by City of Ontario, City of Riverside, and City of Chino. The Fleet department is recommending US Auctions to be used for the disposal of the City's vehicles and equipment. With no associated cost to the City for the sales of the surplus vehicles and equipment this will help maximize the salvage value of the surplus vehicle and equipment and return it back to the City's Fleet Replacement Fund.

### **FISCAL IMPACTS**

US Auctions assesses a premium on top of the winning bid price, so there is no cost to the City for their services. The use of US Auctions for the sale of the City's surplus vehicles and equipment allows for the maximum utilization of the residual value of the surplus vehicle and equipment to be reinvested in the purchasing and modernization of the City's fleet.

### **ALTERNATIVES**

Provide alternative direction to staff.

### **ATTACHMENTS:**

**Surplus Vehicle and Equipment List**

## Surplus Vehicle and Equipment List

UNIT	YEAR	MAKE	MODEL	MILEAGE	VIN. NUMBER	LICENSE
201	2014	Dodge	Charger	104,612	2C3CDXAT1EH350828	1488302

**JUSTIFICATION:** Police / Patrol, Black and White Patrol Unit replaced due to high mileage and is no longer cost effective to maintain in the City's fleet. Replaced in 2020/21 budget

UNIT	YEAR	MAKE	MODEL	MILEAGE	VIN. NUMBER	LICENSE
205	2015	Dodge	Charger	101,475	2C3CDXAT7EH350817	1488298

**JUSTIFICATION:** Police / Patrol, Black and White Patrol Unit replaced due to high mileage and is no longer cost effective to maintain in the City's fleet. Replaced in 2020/21 budget

UNIT	YEAR	MAKE	MODEL	MILEAGE	VIN. NUMBER	LICENSE
206	2014	Dodge	Charger	92,451	2C3CDXAT8EH367240	1488300

**JUSTIFICATION:** Police / Patrol, Black and White Patrol Unit replaced due to high mileage and is no longer cost effective to maintain in the City's fleet. Replaced in 2020/21 budget

UNIT	YEAR	MAKE	MODEL	MILEAGE	VIN. NUMBER	LICENSE
219	2014	Dodge	Charger	95,744	2C3CDXAT1EH350814	1488299

**JUSTIFICATION:** Police / Patrol, Black and White Patrol Unit replaced due to high mileage and is no longer cost effective to maintain in the City's fleet. Replaced in 2020/21 budget

UNIT	YEAR	MAKE	MODEL	MILEAGE	VIN. NUMBER	LICENSE
6	2005	Ford	Escape	84,939	1FMYU03115KC71894	1152694

**JUSTIFICATION:** Development Service / Building & Safety, Unit replaced due to the unit age, engine condition and mileage of the unit. This unit is reaching its cost effective lifecycle to maintain in the City's fleet. Replaced in 2020/21 budget.

UNIT	YEAR	MAKE	MODEL	MILEAGE	VIN. NUMBER	LICENSE
45	2008	Ford	Escape Hybrid	77,004	1FMCU49H08KA50488	1257809

**JUSTIFICATION:** Development Service / Building & Safety, Unit replaced due to the unit age and hybrid battery failing. This unit is reaching its cost effective lifecycle to maintain in the City's fleet. Replaced in 2020/21 budget.

## Surplus Vehicle and Equipment List

UNIT	YEAR	MAKE	MODEL	MILEAGE	VIN. NUMBER	LICENSE
89	2008	Ford	Escape Hybrid	60,633	1FMCU49H98KA50487	1257805

**JUSTIFICATION:** Development Service / Building & Safety, Unit replaced due to the unit age and hybrid battery failing. This unit is reaching its cost effective lifecycle to maintain in the City's fleet. Replaced in 2020/21 budget.

UNIT	YEAR	MAKE	MODEL	MILEAGE	VIN. NUMBER	LICENSE
36	2009	Ford	Escape Hybrid	52,749	1FMCU49319KA35696	1322339

**JUSTIFICATION:** Public Works / Engineering, Unit replaced due to the unit age and hybrid battery failing. This unit is reaching its cost effective lifecycle to maintain in the City's fleet. Replaced in 2020/21 budget.

UNIT	YEAR	MAKE	MODEL	MILEAGE	VIN. NUMBER	LICENSE
46	2008	Ford	Escape Hybrid	50,675	1FMCU49H78KA50486	1257806

**JUSTIFICATION:** Public Works / Water Administration, Unit replaced due to the unit age and hybrid battery failing. This unit is reaching its cost effective lifecycle to maintain in the City's fleet. Replaced in 2020/21 budget.

UNIT	YEAR	MAKE	MODEL	MILEAGE	VIN. NUMBER	LICENSE
43	1997	Chevrolet	C1500 Pick-Up	51,255	1GCEC14W5VZ180113	E050498

**JUSTIFICATION:** Public Works / Solid Waste Division, Unit replaced due to the unit age and no longer fitting the needs of the department. Replaced in 2020/21 budget.

UNIT	YEAR	MAKE	MODEL	MILEAGE	VIN. NUMBER	LICENSE
204	2014	Dodge	Charger	113,896	2C3CDXAT6EH350825	1488301

**JUSTIFICATION:** Police / Patrol, Black and White Patrol Unit replaced due to high mileage and is no longer cost effective to maintain in the City's fleet. Replaced in 2019/20 budget

UNIT	YEAR	MAKE	MODEL	MILEAGE	VIN. NUMBER	LICENSE
210	2014	Dodge	Charger	124,276	2C3CDXAT7EH305408	1421361

**JUSTIFICATION:** Police / Patrol, Black and White Patrol Unit replaced due to high mileage and is no longer cost effective to maintain in the City's fleet. Replaced in 2019/20 budget

## Surplus Vehicle and Equipment List

UNIT	YEAR	MAKE	MODEL	MILEAGE	VIN. NUMBER	LICENSE
220	2014	Dodge	Charger	121,710	2C3CDXAT5EH305407	1453822

**JUSTIFICATION:** Police / Patrol, Black and White Patrol Unit replaced due to high mileage and is no longer cost effective to maintain in the City's fleet. Replaced in 2019/20 budget

UNIT	YEAR	MAKE	MODEL	MILEAGE	VIN. NUMBER	LICENSE
251	2008	Ford	Escape Hybrid	85,727	1FMCU49H78KC14609	1258241

**JUSTIFICATION:** Police Administration / PST, Unit replaced due to the unit age and hybrid battery failing. This unit is reaching its cost effective lifecycle to maintain in the City's fleet. Replaced in 2019/20 budget.

UNIT	YEAR	MAKE	MODEL	MILEAGE	VIN. NUMBER	LICENSE
18	1999	Chevrolet	Astro Van	89,325	1GCDM19W0XB185250	1041072

**JUSTIFICATION:** Community Service / Recreation, Unit replaced due to the unit age, engine condition and mileage of the unit. This unit is reaching its cost effective lifecycle to maintain in the City's fleet. Replaced in 2019/20 budget.

UNIT	YEAR	MAKE	MODEL	MILEAGE	VIN. NUMBER	LICENSE
674	2002	Ford	F-450 Service Bed	123,669	1FDXW46SX2EA91860	1134037

**JUSTIFICATION:** Public Works / Water Division, Unit replaced due to the unit age, engine condition and mileage of the unit. This unit is reaching its cost effective lifecycle to maintain in the City's fleet. Replaced in 2019/20 budget.

UNIT	YEAR	MAKE	MODEL	MILEAGE	VIN. NUMBER	LICENSE
675	2005	Ford	F-450 Service Bed	111,231	1FDXW46Y45EA24499	1209565

**JUSTIFICATION:** Public Works / Water Division, Unit replaced due to the unit age, engine condition and mileage of the unit. This unit is reaching its cost effective lifecycle to maintain in the City's fleet. Replaced in 2019/20 budget.

UNIT	YEAR	MAKE	MODEL	MILEAGE	VIN. NUMBER	LICENSE
87	2003	Chevrolet	C1500 Pick-Up	71,198	1GCEC19X43Z320201	1169666

**JUSTIFICATION:** Police Administration / Code Division, Unit replaced due to the unit age, engine condition and mileage of the unit. This unit is reaching its cost effective lifecycle to maintain in the City's fleet. Replaced in 2019/20 budget.

## Surplus Vehicle and Equipment List

UNIT	YEAR	MAKE	MODEL	MILEAGE	VIN. NUMBER	LICENSE
834	2006	Volvo	Vacuum Sewer Truck	35,681	4V5K39GF87N481062	1262719

**JUSTIFICATION:** Public Works / Sewer Division, Unit replaced due to the unit age, engine condition and operation hours of the unit. This unit is reaching its cost effective lifecycle to maintain in the City's fleet and mandated replacement by SCAQMD Fleet Rules. Replaced in 2019/20 budget.

UNIT	YEAR	MAKE	MODEL	MILEAGE	VIN. NUMBER	LICENSE
62	2003	Ford	F150 Pick-Up	99,239	1FTRF17203NB67503	1170540

**JUSTIFICATION:** Public Works / Fleet Division, Unit was removed from service due to major accident damage.

UNIT	YEAR	MAKE	MODEL	HOURS	VIN. NUMBER	LICENSE
324	1971	Caterpillar	112F Motor Grader	1,044	89J1650	E589990

**JUSTIFICATION:** This unit has a very low usage over the last three years. The unit has been operated for a total of 49 hours (2019 4hr, 2018 3hr, 2017 42hr) over the three year. In 2018 we add a Case Loader with an attachment (Gannon box) that is capable of doing most of the jobs that the grader has done in the past.

UNIT	YEAR	MAKE	MODEL	MILEAGE	VIN. NUMBER	LICENSE
828	1970	International	Loadstar 1600	28,850	416060H046286	E564147

**JUSTIFICATION:** Unit 828 is a fifty year old 5 ton boom truck. This unit has had a very low to no usage over the last five plus years. The ongoing annual maintenance and boom certifications plus future repairs are not justified by the units utilization.

UNIT	YEAR	MAKE	MODEL	MILEAGE	VIN. NUMBER	LICENSE
351	1989	Redi-Haul	RTB10H	N/A	47SS101TOK1005584	E326605

**JUSTIFICATION:** Public Works / Park Maintenance, Unit replaced due to the unit age and overall condition of the unit. This unit is reaching its cost effective lifecycle to maintain in the City's fleet. Replaced in 2019/20 budget.

UNIT	YEAR	MAKE	MODEL	MILEAGE	VIN. NUMBER	LICENSE
541	180	Trailervator	F3H7010	N/A	14284-N	E317107

**JUSTIFICATION:** Public Works / Traffic Control, Unit replaced due to the unit age and overall condition of the unit. This unit is reaching its cost effective lifecycle to maintain in the City's fleet. Replaced in 2019/20 budget.

## Surplus Vehicle and Equipment List

UNIT	YEAR	MAKE	MODEL	MILEAGE	VIN. NUMBER	LICENSE
349	1990	Essick	62BW Cement Mixer	N/A	92005455	N/A

**JUSTIFICATION:** Public Works /Sewer, Unit was removed from service due to the unit age and overall condition of the unit. This unit is reaching its cost effective lifecycle to maintain in the City's fleet.

UNIT	YEAR	MAKE	MODEL	MILEAGE	VIN. NUMBER	LICENSE

**JUSTIFICATION:**

UNIT	YEAR	MAKE	MODEL	MILEAGE	VIN. NUMBER	LICENSE

**JUSTIFICATION:**

UNIT	YEAR	MAKE	MODEL	MILEAGE	VIN. NUMBER	LICENSE

**JUSTIFICATION:**



# STAFF REPORT

**ITEM NO. 11.D.**

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**DATE:** September 28, 2020  
**TO:** MAYOR AND CITY COUNCIL  
**FROM:** ROSEMARY HOERNING, CITY MANAGER  
**PREPARED BY:** STEPHEN PARKER CPA, ASSSITANT CITY MANAGER  
LONDA BOCK-HELMS CPA, FINANCE OFFICER  
**SUBJECT:** TREASURY REPORTS AUGUST, 2020

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## **RECOMMENDED ACTION**

It is recommended that the City Council receive and file the August 2020 Treasury Report.

## **GOAL STATEMENT**

The proposed action supports the City's goal to manage the City's resources in a fiscally responsible manner.

## **BACKGROUND**

Per California Government Code Section 53646(b), the City's treasurer or fiscal officer shall render a treasury report to the City Council (at a minimum) on a quarterly basis. This report shall include the type of investment, issuer, date of maturity, par, and dollar amount invested on all securities, current market value as of the date of the report, investments and monies held by the local agency, and shall additionally include a description of any of the local agency's funds, investments, or programs, that are under the management of contracted parties, including lending programs. The report shall state compliance to the City's investment policy (approved June 22, 2020) and shall include a statement noting the City's ability to meet its expenditure requirements for the next six months.

## **ISSUES/ANALYSIS**

The submission of the monthly Treasury Report is a compliance measure.

## **FISCAL IMPACTS**

There is no fiscal impact associated with this action.

**ALTERNATIVES**

Provide alternative direction to staff.

**ATTACHMENTS:**

**Treasury Report August 2020**

**TREASURY REPORT**  
 City of Upland - Successor Agency - Public Financing Authority  
 For Period Ended  
 August 31, 2020

Investment Portfolio	Cost	Par Value	Market Value	% of Portfolio
State Local Agency Investment Fund	\$ 42,047,115	\$ 42,047,115	\$ 42,225,962	43.6%
Negotiable Certificates of Deposit	13,494,971	\$ 13,478,000	13,903,488	14.4%
Money Market Fund	9,005,139	\$ 9,005,139	9,005,139	9.3%
Government Agency Securities	30,750,891	30,750,000	30,902,110	32.0%
Corporate Bonds	494,750	500,000	524,195	0.5%
<b>Total Investments</b>	<b>\$ 95,792,865</b>	<b>\$ 95,780,254</b>	<b>\$ 96,560,894</b>	<b>100.0%</b>

<b>Weighted Average Days to Maturity</b>	416.09
<b>Blended Yield:</b>	1.01%

Cash	Cost	Market Value
Bank Accounts and Change Funds	8,407,535	8,407,535
<b>Total Cash</b>	<b>\$ 8,407,535</b>	<b>\$ 8,407,535</b>

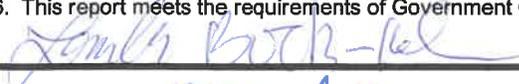
<b>Total Cash and Investments</b>	<b>\$ 104,200,399</b>	<b>\$ 104,968,429</b>
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PARS Investment Portfolio	Cost	Market Value	% of Portfolio
115 Trust-OPEB Investment as of 08/31/20	1,230,017	1,230,017	14.4%
115 Trust-Pension Investment as of 08/31/20	7,334,253	7,334,253	85.6%
<b>Total Restricted Funds Held in Trust</b>	<b>\$ 8,564,270</b>	<b>\$ 8,564,270</b>	<b>100.0%</b>

Benchmarks:	
LAIF	0.78%
2yr U.S. Treasury	0.14%
5yr U.S. Treasury	0.28%

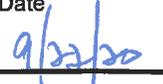
Restricted Funds with Fiscal Agent	Book Value	Market Value
Water System Lease Revenue Refunding Bonds 2011	15	15
Colonies CFD Area #2 2015	2,663,188	2,663,188
Colonies CFD Area #1 2012	3,450,121	3,450,121
Upland 54 CFD 2004	296,708	296,708
Successor Agency TAN 2013 / TAN 2016- Merged Project	4,987,125	4,987,125
Harvest at Upland CFD 2016-1	2,682,738	2,682,738
Sycamore Hills CFD 2015-1	5,623,731	5,623,731
<b>Total Restricted Funds</b>	<b>\$ 19,703,626</b>	<b>\$ 19,703,626</b>

- I hereby certify that the investments are in compliance with the investment policy adopted by the City Council in June 2019.
- The City has the ability to meet its budgeted expenditures for the next six months.
- The market values for funds held in banking institutions do not change. The amounts listed as market values for these items are the same as their book values.
- The book value for the State Pool is the withdrawal value provided by the State Treasurer. The market value of funds held by the State Treasurer equates to the City's pro-rata share of the market value of the entire State Pool.
- Sources for current market valuation are Account Statements and the Wall Street Journal GNMA Mortgage rates on the last trading day of the month.
- This report meets the requirements of Government Code Section 53646.

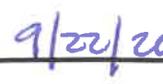
  
 Finance Officer

  
 Date

  
 Assistant City Manager

  
 Date

  
 City Manager

  
 Date

**TREASURY REPORT**  
 City of Upland - Successor Agency - Public Financing Authority  
**State Local Agency Investment Fund**

**For Period Ended  
 August 31, 2020**

Fund or Account	Account Balance	
City	95-36-642	<u>42,047,115</u>
		<b>Market Value (See Note 4)</b>
	<b>Totals</b>	<b><u>\$ 42,047,115</u>    <u>\$ 42,225,962</u></b>
<b>Yield for Period Ended</b>	<b>8/31/2020</b>	<b><u>0.78%</u></b>

**TREASURY REPORT**

City of Upland - Successor Agency - Public Financing Authority

**US Bank Investments**

**For Period Ended  
August 31, 2020**

Investment Name	Cusip #	Cost	Market Value	Stated Rate	Maturity Date
<b><u>Negotiable Certificates of Deposit</u></b>					
Bank of Hope CD	062683BX4	250,000	250,268	2.80%	09/14/2020
Comenity CAP BK CD	20033AXY7	250,000	250,715	1.99%	10/23/2020
First Internet CD	32056GDD9	250,000	252,400	2.97%	12/28/2020
Live Oak CD	538036DX9	250,000	253,233	2.96%	02/09/2021
Beal BK USA LAS CD	07370Y3N0	250,000	251,950	1.59%	03/03/2021
Eagle Bank CD	27002YDY9	250,000	253,625	2.81%	03/08/2021
Safra NATL BANK CD	78658RCZ2	250,000	251,788	1.24%	04/07/2021
CitiBank NA CD	17312QH93	250,000	254,125	2.71%	04/12/2021
Bell ST BK TR CD	07815ABF3	250,000	251,618	1.09%	04/16/2021
Federal SVGS BK CD	313812DM8	250,000	251,718	1.14%	04/20/2021
Capital One NA CD	14042RFV8	246,218	253,405	2.22%	05/24/2021
Synovus Bank GA CD	87164DQV5	250,000	252,848	1.58%	05/27/2021
SB One BK CD	78414TBY7	250,000	252,948	1.58%	06/07/2021
BMW Bank NA CD	05580ANK6	250,000	256,360	2.93%	07/13/2021
First National Bank CD	32117BDW5	250,000	253,673	1.68%	07/30/2021
Capital One Bank CD	14042TBG1	250,000	254,655	2.06%	08/02/2021
Cathay Bank CD	149159PL3	250,000	253,760	1.58%	08/30/2021
Abacus Federal CD	00257TBA3	250,000	256,975	2.82%	08/31/2021
First Fid Bank CD	32024FAB7	250,000	257,113	2.77%	09/14/2021
Wells Fargo Bank CD	949763LT1	250,000	256,768	2.19%	12/08/2021
Synchrony Bank CD	87164WYK8	250,000	259,763	2.60%	03/08/2022
Sterling Bank CD	85916VCW3	250,000	261,323	2.97%	03/09/2022
Morgan Stanley CD	61690UFC9	250,000	260,250	2.69%	03/14/2022
Amerant BK NATL CD	02357QAM9	250,000	253,620	1.04%	03/30/2022
CenterState BK CD	15201QCX3	250,000	255,005	1.37%	03/30/2022
Bank of Santa CD	06424KBC3	250,000	253,820	1.08%	03/31/2022
American CD	02587DN38	249,675	254,726	2.37%	04/05/2022
American Express CD	02589AB84	250,000	254,863	1.32%	04/07/2022
First Northeast CD	33583FAB8	239,570	254,521	1.94%	04/19/2022
Old Missouri CD	68002LBL1	250,000	262,428	2.95%	05/05/2022
Texas CAP Bank N A CD	88224PLZ0	250,000	250,485	0.25%	08/08/2022
American Express CD	02587CFU9	250,000	260,480	2.30%	08/29/2022
Cross Riv Bank CD	227563BJ1	250,000	259,205	1.78%	11/07/2022
Flagstar Bank FSB CD	33847E2V8	250,000	259,015	1.74%	11/15/2022
Wells Fargo Natl CD	949495AF2	250,000	259,765	1.78%	12/30/2022
Texas CAP Bank N A CD	88224PLY3	250,000	250,738	0.30%	02/07/2023
Goldman Sachs CD	38148PYQ4	250,000	266,370	2.63%	02/28/2023
Sallie Mae Bank CD	795450P66	250,000	270,190	2.96%	05/09/2023
Discover Bank Greenwood Del CD	254673RF5	250,000	272,135	3.03%	07/11/2023
Nicolet NATL CD	654062JS8	250,000	257,900	1.21%	09/27/2023
Lakeside Bank CD	51210SSA6	250,000	258,678	1.30%	09/29/2023
Raymond James C D	75472RAT8	250,000	262,968	1.71%	12/29/2023
Bank Princeton CD	064520BB4	250,000	251,310	0.40%	12/29/2023
Luana Savings Bank CD	549104RT6	250,000	250,400	0.30%	02/14/2024
Bank Hapoalim BM CD	06251AW48	246,233	256,998	2.65%	03/25/2024
Celtic Bank C D	15118RUQ8	250,000	258,790	1.21%	04/02/2024
UBS Bank USA CD	90348JJQ4	260,650	273,540	2.65%	04/03/2024
Morgan Stanley CD	61760AZR3	250,000	272,628	2.52%	05/02/2024
State Bank of CD	856285RS2	252,625	268,150	1.91%	11/27/2024
Enerbank USA CD	29278TMR8	250,000	265,955	1.69%	01/29/2025
Merrick Bank CD	59013KFH4	250,000	265,410	1.65%	01/31/2025
Medallion BK CD	58404DGK1	250,000	260,673	1.05%	03/27/2025
Partners Bank CD	70212YAZ5	250,000	257,278	0.97%	04/02/2025
Tandem Bk Tucker CD	87537YAB0	250,000	254,173	0.54%	06/23/2025

**Negotiable Certificates of Deposit Fund Subtotal**    \$ 13,494,971    \$ 13,903,488

**TREASURY REPORT**

City of Upland - Successor Agency - Public Financing Authority

**US Bank Investments**

For Period Ended  
August 31, 2020

Investment Name	Cusip #	Cost	Market Value	Stated Rate	Maturity Date
<b><u>Money Market Fund</u></b>					
City of Upland					
US Bank	31846V203	9,005,139	9,005,139	0.01%	N/A
<b>Money Market Fund Subtotal</b>		<u>9,005,139</u>	<u>9,005,139</u>		
<b><u>Government Securities</u></b>					
Federal Home Loan Bks DEB	313382J53	1,508,501	1,501,740	1.75%	09/28/2020
Federal National Mortgage Assoc DEB	3135G0RM7	1,499,295	1,503,615	1.63%	10/30/2020
Federal National Mortgage Assoc	3135G0F73	1,492,515	1,505,175	1.50%	11/30/2020
Federal National Mortgage Assoc	3135G0Q89	1,481,400	1,520,055	1.36%	10/07/2021
Federal Farm Credit Bks	3133EFPT8	2,020,180	2,043,980	1.92%	11/19/2021
Federal Farm Credit Bks DEB	3133ELUS1	1,000,000	1,000,480	1.00%	06/30/2022
Federal Farm Credit Bks DEB	3133EL2Q6	500,000	497,710	0.23%	08/03/2022
Federal Farm Credit Bks DEB	3133ELFS8	1,999,000	2,066,680	1.61%	12/27/2022
Federal Home LN Corp MTN	3134GWGL4	1,000,000	999,070	0.33%	02/03/2023
Federal National Mortgage Assoc	3135G05R0	1,500,000	1,499,715	0.30%	08/10/2023
Federal Home LN Corp MTN	3134GVZ92	1,500,000	1,500,030	0.51%	12/29/2023
Federal Farm Credit Bks DEB	3133ELP57	1,500,000	1,497,705	0.59%	03/25/2024
Federal Farm Credit Bks DEB	3133ELL93	1,500,000	1,500,015	0.71%	06/17/2024
Federal Home LN Corp MTN	3134GUBY5	1,500,000	1,501,050	2.00%	09/18/2024
Federal Home Loan Bks	3130AH7F4	1,250,000	1,251,250	2.02%	10/02/2024
Federal Farm Credit Bks	3133ELE83	2,000,000	2,000,000	0.73%	12/03/2024
Federal Home LN Bks DEB	3130AHN66	1,000,000	1,003,540	1.95%	12/16/2024
Federal Home LN Corp MTN	3134GVAQ1	2,000,000	2,010,660	1.74%	02/12/2025
Federal Home LN Corp MTN	3134GVF94	1,500,000	1,500,045	0.83%	06/09/2025
Federal Home LN Corp MTN	3134GVZ84	1,500,000	1,500,060	0.75%	06/30/2025
Federal National Mortgage Assoc	3136G4A45	1,500,000	1,499,535	0.71%	07/22/2025
<b>Government Securities Subtotal</b>		<u>30,750,891</u>	<u>30,902,110</u>		
<b><u>Corporate Bonds</u></b>					
Apple Inc	037833DE7	494,750	524,195	2.29%	01/13/2023
<b>Corporate Bonds Subtotal</b>		<u>494,750</u>	<u>524,195</u>		
<b>Total Portfolio</b>		<u><b>\$ 53,745,752</b></u>	<u><b>\$ 54,334,932</b></u>		

**TREASURY REPORT**

City of Upland - Successor Agency - Public Financing Authority

**Investment Portfolio**

**For Period Ended  
August 31, 2020**

<b>August 31, 2020</b>	<b>Market Value</b>	<b>Availability 08/31/20 09/01/20</b>	<b>No. of days until maturity</b>	<b>weight</b>	<b>days to maturity  weighted average</b>	<b>Total by maturity</b>
Petty Cash	11,900	09/01/20	1	0.0%	0.00	
Checking Account	5,148,914	09/01/20	1	4.9%	0.05	
Successor Agency	3,246,721	09/01/20	1	3.1%	0.03	8,407,535
<b>Total Bank Accounts</b>	<b>8,407,535</b>					
<b>State Local Agency Investment Fund</b>	<b>42,225,962</b>	09/01/20	1	40.2%	0.40	42,225,962
US Bank	9,005,139	09/01/20	1	8.6%	0.09	9,005,139
<b>Total Money Market Accounts</b>	<b>9,005,139</b>					
Federal Home Loan Bks DEB	1,501,740	9/28/2020	28	1.4%	0.40	1,501,740
<b>Government Securities</b>	<b>1,501,740</b>					
Bank of Hope CD	250,268	9/14/2020	14	0.2%	0.03	250,268
<b>Negotiable Certificates of Deposit</b>	<b>250,268</b>					
						<b>61,390,644</b> <b>1 - 30 days</b>
Comenity CAP BK CD	250,715	10/23/20	53	0.2%	0.13	250,715
<b>Negotiable Certificates of Deposit</b>	<b>250,715</b>					
Federal National Mortgage Assoc DEB	1,503,615	10/30/20	60	1.4%	0.86	1,503,615
<b>Government Securities</b>	<b>1,503,615</b>					
						<b>1,754,330</b> <b>31 - 60 days</b>
Federal National Mortgage Assoc	1,505,175	11/30/20	91	1.4%	1.30	1,505,175
<b>Government Securities</b>	<b>1,505,175</b>					
First Internet CD	252,400	12/28/20	119	0.2%	0.29	252,400
<b>Negotiable Certificates of Deposit</b>	<b>252,400</b>					
						<b>1,757,575</b> <b>61 - 120 days</b>
Live Oak CD	253,233	02/09/21	162	0.2%	0.39	253,233
<b>Negotiable Certificates of Deposit</b>	<b>253,233</b>					
						<b>253,233</b> <b>121 - 180 days</b>
Beal BK USA LAS CD	251,950	03/03/21	184	0.2%	0.44	
Eagle Bank CD	253,625	03/08/21	189	0.2%	0.46	
Safra NATL BANK CD	251,788	04/07/21	219	0.2%	0.53	
CitiBank NA CD	254,125	04/12/21	224	0.2%	0.54	
Bell ST BK TR CD	251,618	04/16/21	228	0.2%	0.55	
Federal SVGS BK CD	251,718	04/20/21	232	0.2%	0.56	
Capital One NA CD	253,405	05/24/21	266	0.2%	0.64	
Synovus Bank GA CD	252,848	05/27/21	269	0.2%	0.65	
SB One BK CD	252,948	06/07/21	280	0.2%	0.67	
BMW Bank NA CD	256,360	07/13/21	316	0.2%	0.77	
First National Bank CD	253,673	07/30/21	333	0.2%	0.80	
Capital One Bank CD	254,655	08/02/21	336	0.2%	0.82	
Cathay Bank CD	253,760	08/30/21	364	0.2%	0.88	
Abacus Federal CD	256,975	08/31/21	365	0.2%	0.89	3,549,445
<b>Negotiable Certificates of Deposit</b>	<b>3,549,445</b>					
						<b>3,549,445</b> <b>181 - 1 year</b>
Federal National Mortgage Assoc	1,520,055	10/07/21	402	1.4%	5.82	
Federal Farm Credit Bks	2,043,980	11/19/21	445	1.9%	8.67	
Federal Farm Credit Bks DEB	1,000,480	06/30/22	668	1.0%	6.37	
Federal Farm Credit Bks DEB	497,710	08/03/22	702	0.5%	3.33	5,062,225
<b>Government Securities</b>	<b>5,062,225</b>					
First Fid Bank CD	257,113	09/14/21	379	0.2%	0.93	
Wells Fargo Bank CD	256,768	12/08/21	464	0.2%	1.14	
Synchrony Bank CD	259,763	03/08/22	554	0.2%	1.37	
Sterling Bank CD	261,323	03/09/22	555	0.2%	1.38	
Morgan Stanley CD	260,250	03/14/22	560	0.2%	1.39	
Amerant BK NATL CD	253,620	03/30/22	576	0.2%	1.39	
CenterState BK CD	255,005	03/30/22	576	0.2%	1.40	
Bank of Santa CD	253,820	03/31/22	577	0.2%	1.40	
American CD	254,726	04/05/22	582	0.2%	1.41	
American Express CD	254,863	04/07/22	584	0.2%	1.42	
First Northeast CD	254,521	04/19/22	596	0.2%	1.45	
Old Missouri CD	262,428	05/05/22	612	0.3%	1.53	
Texas CAP Bank N A CD	250,485	08/08/22	707	0.2%	1.69	

**TREASURY REPORT**  
City of Upland - Successor Agency - Public Financing Authority

**Investment Portfolio**

**For Period Ended  
August 31, 2020**

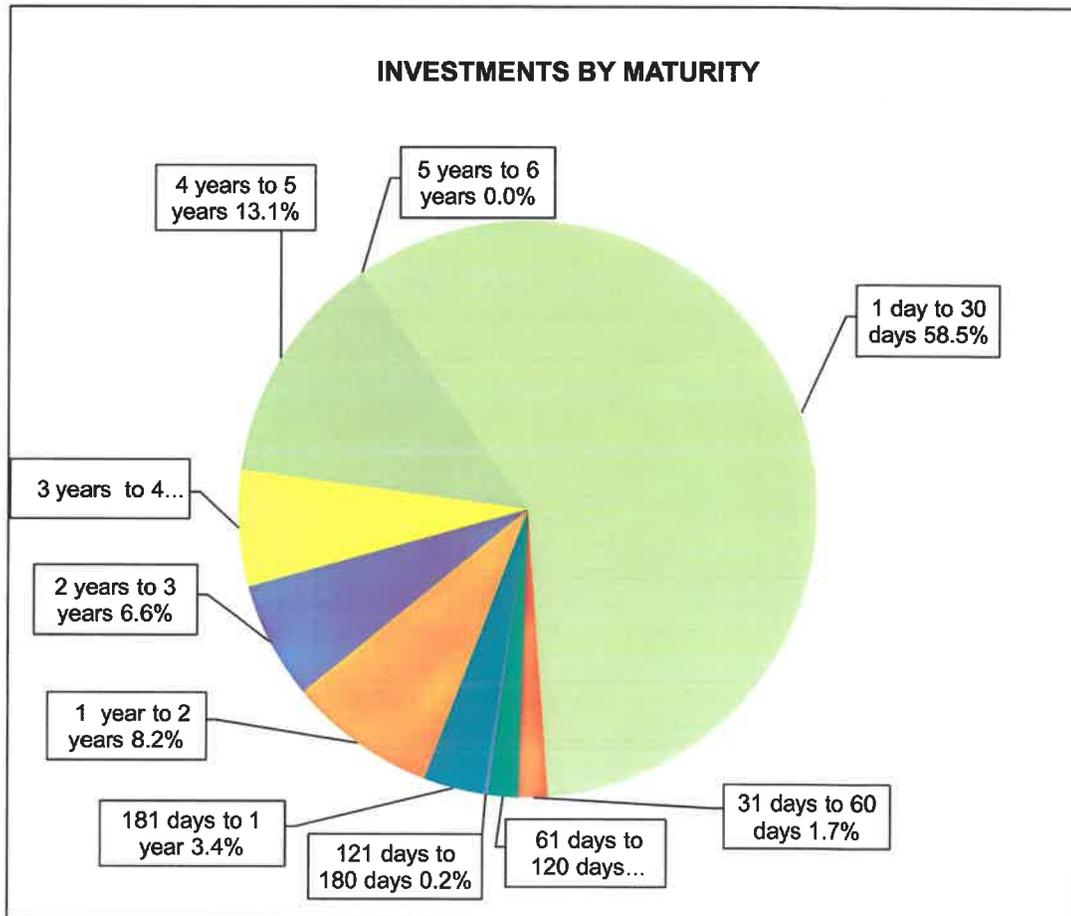
August 31, 2020	Market Value	Availability 08/31/20 09/01/20	No. of days until maturity	weight	days to maturity  weighted average	Total by maturity	
American Express CD	260,480	08/29/22	728	0.2%	1.81	3,595,162	
<b>Negotiable Certificates of Deposit</b>	<b>3,595,162</b>					<b>8,657,387</b>	<b>1- 2 years</b>
Federal Farm Credit Bks DEB	2,066,680	12/27/22	848	2.0%	16.70		
Federal Home LN Corp MTN	999,070	02/03/23	886	1.0%	8.43		
Federal National Mortgage Assoc	1,499,715	08/10/23	1,074	1.4%	15.34	4,565,465	
<b>Government Securities</b>	<b>4,565,465</b>						
Apple Inc	524,195	01/13/23	865	0.5%	4.32	524,195	
<b>Corporate Bonds</b>	<b>524,195</b>						
Cross Riv Bank CD	259,205	11/07/22	798	0.2%	1.97		
Flagstar Bank FSB CD	259,015	11/15/22	806	0.2%	1.99		
Wells Fargo Natl CD	259,765	12/30/22	851	0.2%	2.11		
Texas CAP Bank N A CD	250,738	02/07/23	890	0.2%	2.13		
Goldman Sachs CD	266,370	02/28/23	911	0.3%	2.31		
Sallie Mae Bank CD	270,190	05/09/23	981	0.3%	2.53		
Discover Bank Greenwood Del CD	272,135	07/11/23	1,044	0.3%	2.71	1,837,418	
<b>Negotiable Certificates of Deposit</b>	<b>1,837,418</b>					<b>6,927,078</b>	<b>2- 3 years</b>
Federal Home LN Corp MTN	1,500,030	12/29/23	1,215	1.4%	17.36		
Federal Farm Credit Bks DEB	1,497,705	03/25/24	1,302	1.4%	18.58		
Federal Farm Credit Bks DEB	1,500,015	06/17/24	1,386	1.4%	19.81	4,497,750	
<b>Government Securities</b>	<b>4,497,750</b>						
Nicolet NATL CD	257,900	09/27/23	1,122	0.2%	2.76		
Lakeside Bank CD	258,678	09/29/23	1,124	0.2%	2.77		
Raymond James C D	262,968	12/29/23	1,215	0.3%	3.04		
Bank Princeton CD	251,310	12/29/23	1,215	0.2%	2.91		
Luana Savings Bank CD	250,400	02/14/24	1,262	0.2%	3.01		
Bank Hapoalim BM CD	256,998	03/25/24	1,302	0.2%	3.19		
Celtic Bank C D	258,790	04/02/24	1,310	0.2%	3.23		
UBS Bank USA CD	273,540	04/03/24	1,311	0.3%	3.42		
Morgan Stanley CD	272,628	05/02/24	1,340	0.3%	3.48	2,343,211	
<b>Negotiable Certificates of Deposit</b>	<b>2,343,211</b>					<b>6,840,961</b>	<b>3- 4 years</b>
Federal Home LN Corp MTN	1,501,050	09/18/24	1,479	1.4%	21.15		
Federal Home Loan Bks	1,251,250	10/02/24	1,493	1.2%	17.80		
Federal Farm Credit Bks	2,000,000	12/03/24	1,555	1.9%	29.63		
Federal Home LN Bks DEB	1,003,540	12/16/24	1,568	1.0%	14.99		
Federal Home LN Corp MTN	2,010,660	02/12/25	1,626	1.9%	31.15		
Federal Home LN Corp MTN	1,500,045	06/09/25	1,743	1.4%	24.91		
Federal Home LN Corp MTN	1,500,060	06/30/25	1,764	1.4%	25.21		
Federal National Mortgage Assoc	1,499,535	07/22/25	1,786	1.4%	25.51	12,266,140	
<b>Government Securities</b>	<b>12,266,140</b>						
State Bank of CD	268,150	11/27/24	1,549	0.3%	3.96		
Enerbank USA CD	265,955	01/29/25	1,612	0.3%	4.08		
Merrick Bank CD	265,410	01/31/25	1,614	0.3%	4.08		
Medallion BK CD	260,673	03/27/25	1,669	0.2%	4.14		
Partners Bank CD	257,278	04/02/25	1,675	0.2%	4.11		
Tandem Bk Tucker CD	254,173	06/23/25	1,757	0.2%	4.25	1,571,638	
<b>Negotiable Certificates of Deposit</b>	<b>1,571,638</b>					<b>13,837,778</b>	<b>4- 5 years</b>
<b>Total Investments</b>	<b>\$ 104,968,429</b>			<b>100.00%</b>	<b>416.09</b>	<b>\$ 104,968,429</b>	
		Average Maturity in Days	416.09				
		Average Maturity in Years:	1.140				
LAIF Amortized Cost	\$ 113,782,328,029						
LAIF Fair Value	\$ 114,266,301,537						
Check:	1.004253503						

**TREASURY REPORT**  
City of Upland - Successor Agency - Public Financing Authority

August 31, 2020

**Par Values Maturing by Date and Type**  
**Maturities in Thousands of Dollars**

Investment Portfolio	1 day to 30 days	31 days to 60 days	61 days to 120 days	121 days to 180 days	181 days to 1 year	1 year to 2 years	2 years to 3 years	3 years to 4 years	4 years to 5 years	5 years to 6 years
State Local Agency Investment Fund	42,226	-	-	-	-	-	-	-	-	-
Bank Accounts and Change Funds	8,408	-	-	-	-	-	-	-	-	-
Negotiable Certificates of Deposit	250	251	252	253	3,549	3,595	1,837	2,343	1,572	-
ABS	-	-	-	-	-	-	-	-	-	-
Government Securities	1,502	1,504	1,505	-	-	5,062	4,565	4,498	12,266	-
Money Market Fund	9,005	-	-	-	-	-	-	-	-	-
Corporate Bonds	-	-	-	-	-	-	524	-	-	-
US Treasury	-	-	-	-	-	-	-	-	-	-
<b>Total Cash and Investments</b>	<b>61,391</b>	<b>1,755</b>	<b>1,758</b>	<b>253</b>	<b>3,549</b>	<b>8,657</b>	<b>6,927</b>	<b>6,841</b>	<b>13,837</b>	<b>-</b>
<b>Percentage</b>	<b>58.5%</b>	<b>1.7%</b>	<b>1.7%</b>	<b>0.2%</b>	<b>3.4%</b>	<b>8.2%</b>	<b>6.6%</b>	<b>6.5%</b>	<b>13.1%</b>	<b>0.0%</b>



**TREASURY REPORT**

City of Upland - Successor Agency - Public Financing Authority

**Bank Accounts and Change Funds**

**For Period Ended  
August 31, 2020**

<u>Account Name</u>	<u>Institution</u>	<u>Insured Deposits</u>	<u>Collateralized Deposits</u>	<u>Total Deposits</u>
Petty Cash City of Upland	City of Upland	\$ -	\$ 11,900	\$ 11,900
City of Upland Payroll Zero Balance Account	Chase	-	-	-
City of Upland Checking Account	Chase	250,000	4,898,914	5,148,914
City of Upland Successor Agency	Chase	-	3,246,721	3,246,721
	<b>Totals</b>	<b>\$ 250,000</b>	<b>\$ 8,157,535</b>	<b>\$ 8,407,535</b>



## STAFF REPORT

**ITEM NO. 14.A.**

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**DATE:** September 28, 2020  
**TO:** MAYOR AND CITY COUNCIL  
**FROM:** ROSEMARY HOERNING, CITY MANAGER  
**PREPARED BY:** STEVEN NIX, INTERIM PUBLIC WORKS DIRECTOR  
BOB CRITCHFIELD, ENGINEERING MANAGER  
**SUBJECT:** AWARD OF BID FOR PROJECT NO. 7071 & 7080, CITYWIDE  
CONCRETE REPAIRS (BID NO. 2020-04)

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### RECOMMENDED ACTION

It is recommended that the City Council approve the specifications for Project No. 7071 & 7080; award the construction contract to C.P. Construction Co., Inc., in the amount of \$629,270.00; and, authorize a construction contingency in the amount of \$62,730.00, for a total amount of \$692,000.00 from the Gas Tax Fund.

### GOAL STATEMENT

The proposed action supports the City's objective to continue to maintain and improve the City's public facilities.

### BACKGROUND

Project No. 7071 and 7080 improvements consist of replacing damaged sidewalks, curbs & gutters, driveway approaches, spandrels and cross gutters, and installation of ADA compliant wheelchair ramps at various locations within Grids 5 and 6 as shown on the attached repair map, in order to address customer related repair request. The project is contained in the Fiscal Year 2020-21 Capital Improvement Program (FY 20-21 CIP).

### ISSUES/ANALYSIS

On September 1, 2020, the City received and opened 7 bids for Project No. 7071 & 7080, under Bid No. 2020-04, as follows:

<b>BIDDER</b>	<b>BID AMOUNT</b>
CP Construction Company, Inc.	\$629,270.00
Gentry Brothers, Inc.	\$633,905.00
Gentry General Engineering, Inc.	\$690,220.00 (1)
Onyx Paving Company	\$696,000.00
FS Contractors, Inc.	\$739,880.00
Kalbon, Inc.	\$864,941.00
GM Sager Construction	\$930,630.00

Note: (1) = Corrected bid amount (due to clerical/math error)

The City has reviewed the bid information and confirmed that C.P. Construction Co., Inc., of Ontario, California is the lowest responsible and responsive bidder. If awarded by the City Council, construction is anticipated to begin mid October 2020, and be substantially complete by mid March 2021, weather permitting.

### **FISCAL IMPACTS**

The City's adopted Fiscal year 2020-21 Capital Improvement Program (FY 20-21 CIP) contains sufficient funds for the project. The estimated project costs and funding are summarized below:

#### **Estimated Project Costs**

Basic Bid Amount	\$629,270.00
Construction Contingency	<u>\$62,730.00</u>
<b>Total Contract Work:</b>	<b>\$692,000.00</b>

Construction Administration and Inspection	\$35,000.00
Arborist Evaluations/Reports (If Necessary)	<u>\$25,000.00</u>
<b>Total Project Cost:</b>	<b>\$752,000.00</b>

#### **Funding**

FY 20-21 CIP Account No. 204-7071 (Gas Tax)	\$390,700.00
FY 20-21 CIP Account No. 204-7080 (Gas Tax)	<u>\$361,300.00</u>
<b>Total Project Funding:</b>	<b>\$752,000.00</b>

### **ALTERNATIVES**

1. Reject all bids and authorize the City Clerk to re-advertise Project 7071 & 7080. Due to a successful bidding process, staff does not recommend this alternative.
2. Provide alternative direction to staff.

### **ATTACHMENTS:**

#### **Repair Location Map**

