

City of Upland  
Cross-Connection Control  
Program PO Box 246  
Worth, IL 60482



Example Org Acct  
First LastName  
Address Line One  
Address Line Two  
Example City, CA 55555-555

July 20, 2017

Your Customer Confirmation  
Number (CCN) is: **0A00-A0AA**

Use this # to see when your reports have  
been submitted at  
[www.bsionlinetracking.com/customer](http://www.bsionlinetracking.com/customer)

RE: Backflow Assembly Test OVERDUE - Org Acct Physical Address Name Org Acct Physical Address Org Acct Physical  
Address2 Org Acct Physical City, CA 5555555

Dear Water Customer,

Several weeks ago, you were notified that the backflow assembly(s) at the property listed above was due to be tested per State of California regulations, California Administrative Code (CAC) Title 17, Section 7605, by July 20, 2017. Annual backflow testing is vital in ensuring the safety of our water resources. As of today, we have not received the required certification, which means you are now **OVERDUE**.

Size	Manufacturer	Model	Serial Number	Hazard	Location
6"	Wilkins	375	03695	Domestic	Alley behind west side of bldg

You are responsible for hiring a licensed backflow tester to perform the annual test and certification of the backflow assembly(s) listed above (BSI does not test backflow assemblies). The results from your backflow test must be submitted by your testing company within **15 DAYS** from the date of this letter.

Please provide the Customer Confirmation Number (CCN) listed in the top right corner of this letter to your backflow tester, as they will need this number to properly file your backflow test reports via BSI Online. Please visit [www.bsionlinetracking.com/customer](http://www.bsionlinetracking.com/customer) to find a list of local backflow testers and to check on your test report status. Please go to our City of Upland website to find more backflow program information via <http://www.ci.upland.ca.us/#BackflowServices>. Please contact BSI via e-mail ([bsionline@backflow.com](mailto:bsionline@backflow.com)) or phone (800-414-4990) if you have any questions. Thank you for your cooperation and for helping to protect our water resources.

Sincerely,

Christine Walsh, Vice President  
BSI / Agent for the City of Upland

For your convenience, your last testing company  
of record (if available) is listed below:

Example Testing Company Name 555-555-5555